AUDIT SUMMARY

BRANCH: AEI

AUDITORS : Mrs NEETHU LEKSHMI
DATE OF AUDIT : 14/6/23,15/6/23

B.Tech

Key Aspects	Rating	Auditor Remarks	HOD's Response
Class/course committee meetings and action taken report	3	Well maintained and filed properly	NOTED
Advisory meetings and action taken report	3	Separate file is maintained	NOTED
Result analysis of previous semester	3	Year wise analysis is maintained	NOTED
Syllabus coverage as per course plan	3	Filed after verifying by HOD	NOTED
Conduct of laboratory classes with relevant details	3	lab sessions are conducted and proofs are maintained.	NOTED
Conduct of minor/honours classes	3	No minor/honours classes	NOTED
Conduct of MOOC course	3	No MOOC courses	NOTED will encourage students to take up MOOC courses
Conduct of Internal assessments for theory and lab classes	3	Separate file is maintained	NOTED
Placement(Proof for AY 2021-22, AY 2022-23)	3	All updated	NOTED
Conduct of series tests	3	Series tests are conducted and filed	NOTED
Maintenance of course diary	3	Course diary is maintained	NOTED
Register showing activity points	3	Activity point register is maintained	NOTED
Online Faculty evaluation & remarks of the HoD	3	Evaluation and follow up measures are conducted.	NOTED
Details Of Course files not submitted		All files submitted	NOTED

AUDIT SUMMARY

BRANCH: CE

AUDITORS   : GEETHUMOL P.V/SHEHNA SALIM
DATE OF AUDIT : 14/06/23

B.Tech

Key Aspects	Rating	Auditor Remarks	Hod's Response
Class/course committee meetings and action taken report	2	NOT SUBMITTED THE LATEST	Updated and file completed
Advisory meetings and action taken report	2	NOT SUBMITTED THE LATEST	Updated and file completed
Result analysis of previous semester	3		
Syllabus coverage as per course plan	3		
Conduct of laboratory classes with relevant details	3		
Conduct of minor/honours classes	0	NO DETAILS SUBMITTED	
Conduct of MOOC course	0	NO DETAILS KEPT IN CE DEPT	No faculty has attended any MOOC course
Conduct of Internal assessments for theory and lab classes	3		
Placement(Proof for AY 2021-22, AY 2022-23)	2	NOT UPDATED THE LATEST DETAILS	Placement details updated
Conduct of series tests	3		
Maintenance of course diary	3		
Register showing activity points	2	NEED TO UPDATE THE LATEST ACTIVITY POINTS	Activity points updated
Online Faculty evaluation & remarks of the HoD	3		
Details Of Course files not submitted		1. Course Name: GEOLOGY (S4CE), Course Code:CET	
		2. Course Name:CE SOFTWARE LAB Course Code:CEL 334 Faculty Name:SHILPA SARA	
		3. Course Name:ADVANCED CONCRETE (S6CE) Course Code:CET 352 Faculty Name:VISHNU VIJAYAN	

		4. Course Name:IEFT Course Code:HUT 300 Faculty Name:SHAFI
		5. Course Name:Basic Civil Engineering S2 CE Course Code:HUT 300 Faculty Name:SHILPA

AUDIT SUMMARY

BRANCH : **Electronics & Communication**

AUDITORS : **SAMEENA M. H.**
RAJALAKSHMI P

DATE OF AUDIT : **15/06/23 & 16/06/23**

B.Tech

Key Aspects	Rating	Auditor Remarks	Principal's Response
Class/course committee meetings and action taken report	3	All Updated	Noted
Advisory meetings and action taken report	3	All Updated	Noted
Result analysis of previous semester	3	All Updated	Noted
Syllabus coverage as per course plan	3	All Updated	Noted
Conduct of laboratory classes with relevant details	3	All Updated	Noted
Conduct of minor/honours classes	2	Not offering Minor Courses	Noted
Conduct of MOOC course	2	All updated	Noted
Conduct of Internal assessments for theory and lab classes	3	All updated	Noted
Placement(Proof for AY 2021-22, AY 2022-23)	3	All updated	Noted
Conduct of series tests	3	All updated	Noted
Maintenance of course diary	2	HOD signature is missing in some course diaries	Informed all faculty to check.

Register showing activity points	3	All updated	Noted
Online Faculty evaluation & remarks	3	All updated	Noted
Details Of Course files not submitted			
Course Name:MANAGEMENT FOR ENGINEERS Course Code:HUT310		Informed faculty	
Course Name:CONSTITUTION OF INDIA Course Code:MCN202		Informed faculty	

AUDIT SUMMARY

BRANCH: Computer Science Engineering Department

AUDITORS : Dr.Nishi S Das / Mrs. KesyammaPhilipose
DATE OF AUDIT : 16/6/2023

B.Tech

Key Aspects	Rating	Auditor Remarks	HOD's Response
Class/course committee meetings and action taken report	3	All Updated	
Advisory meetings and action taken report	3	All Updated	
Result analysis of previous semester	3	All Updated	
Syllabus coverage as per course plan	3	All Updated	
Conduct of laboratory classes with relevant details	3	All Updated	
Conduct of minor/honours classes	1	Need to update recent classes	Details in the file updated
Conduct of MOOC course	0	Need to collect the MOOC course details	Certificates collected from students
Conduct of Internal assessments for theory and lab classes	3	All Updated	
Placement(Proof for AY 2021-22, AY 2022-23)	3	All Updated	
Conduct of series tests	3	All Updated	
Maintenance of course diary	2	HOD signature is missing in most course diaries	Completed
Register showing activity points	3	All Updated	
Online Faculty evaluation & remarks of the HoD	2	Need remarks of the HOD	Completed
Details Of Course files not submitted			
1. Course Name:Constitution of India Course Code:MCN 202 Faculty Name: Mr. Shafi		Yet to be submitted, within 1st of July	
2. Course Name: Computer Graphics and Image Processing Course Code: CST 304 Faculty Name: Dr. Shineraj		Submitted	

3. Course Name: Programming in Python
   Course Code: CSL 362
   Faculty Name: Mr. Dennise Mathew
	Submitted

4. Course Name: Engineering Physics(Class A and B
   Course Code: PHT 100
   Faculty Name: Sangeetha Chandran
	Yet to be submitted, within 1st of July

5. Course Name: Engineering Physics Lab(Class A and B
   Course Code:
   Faculty Name: Sangeetha Chandran
	Yet to be submitted, within 1st of July

AUDIT SUMMARY

BRANCH: ELECTRICAL &ELECTRONICS ENGINEERING

AUDITORS : Siny George/ Midhun P Mathew

DATE OF AUDIT : 14/6/23,15/6/23

B.Tech

Key Aspects	Rating	Auditor Remarks	HOD's Response
Class/course committee meetings and action taken report	3		
Advisory meetings and action taken report	3		
Result analysis of previous semester	3		
Syllabus coverage as per course plan	2	Some deviations in date from planned date is noted	Due to un expected holidays and lab exam at the beginning of semester
Conduct of laboratory classes with relevant details	3		
Conduct of minor/honours classes	0	No minor/honours classes	
Conduct of MOOC course	0	No MOOC courses	
Conduct of Internal assessments for theory and lab classes	3		
Placement(Proof for AY 2021-22, AY 2022-23)	3		
Conduct of series tests	3		
Maintenance of course diary	2	Attendance not marked in some course diary	Checked and corrected
Register showing activity points	3		
Online Faculty evaluation & remarks of the HoD	2	Remarks by HoD not found	HOD remark done
Details Of Course files not submitted		1. Course Name: CONSTITUTION OF INDIA Course Code: MCN202 Faculty Name: MUHAMMMMED SHAFI	Informed conserned faculty to submit course file